



Development Services Center

SAMPLE

FILMING NOTIFICATION

Please complete a Master Film Permit [APPLICATION FORM](#) IF: *(Please check all that apply)*

- Traffic will be interrupted on City streets;
- Pedestrian traffic on sidewalks will be interrupted;
- A commercial, studio style tripod or dolly is used on sidewalks or City streets;
- Wires or cables run across or over sidewalks or City streets;
- A generator is used on a sidewalk or City street;
- Public property or parking will be impacted; **OR**
- Filming takes place on City-owned property. *(Must contact [Spokane Parks Department](#) prior to filming in any city parks.)*

IF none of the above applies to your film project, please complete the information below and submit to Planning & Development Services.

- Contact name Joseph P. Schmoe Date March 23rd, 2018
- Address: 12345 N. Hollywood Ln. Spokane, WA 99999
- Phone: (555) 555-5555 E-mail: joepschmoe@joschmoefilms.com
- Name of the company : N/A - Independent
- Type of shoot: _____ Commercial Film _____ Photography _____ Other _____
- Purpose for the shoot : 50 Hour Slam Film Competition Entry
- Title of film or project Zombie Werewolves from Planet 9
- Date(s) of film shoot: March 24th, 2018 Length of shoot: 3 hours (9:00am-12:30pm approx.)
- Essential Equipment being used: Tripod, digital camera

Use of weapon props or explosives requires prior notification to the [Spokane Police Department](#)

- Location – (~~use one form per location~~) – BE SPECIFIC: _____

The Saranac Bldg (25 W Main) - 9am - 10:30pm / Corner of Main & Browne - 11a - 12:30p

- Additional information: We will be filming a choreographed Zombie Werewolf fight scene outside the Saranac Building which will involve actors using a prop (rubber) sword. We will be notifying the local businesses as well as the local police of our activities